

# Maintaining safety of employees and customers Privacy Notice

**The purpose RBH is processing your information is:** for customer and employee safety and for crime prevention. Footage that captures employee misconduct may also be used as part of any disciplinary proceedings in line with RBH's Disciplinary and CCTV Policies.

**Our legal basis for doing this is that:** it is within the legitimate interests of RBH

**We have a legitimate interest to do this because:** we have an obligation to protect our employees and customers.

**As part of this processing your personal data may be shared with:** law enforcement agencies.

**All processing of your personal information will remain within the UK.**

**Your personal information will then be kept on our records for:** no longer than 31 days on all our recorders. Any footage requested for further processing is kept for 12 months to allow for further copies to be produced if required.

You have a number of rights which we have to respect. One of these is a right to see all your personal information that RBH processes. For more information on your rights and for further information on how RBH protects your personal information please see the [RBH Privacy Statement](#).

If you are unhappy with how RBH processes personal information you may complain to the UK's regulator, the Information Commissioner's Office (ICO).

Web: <https://ico.org.uk/concerns/>  
Phone: 0303 123 1113

RBH employs a Data Protection Officer (DPO) to ensure RBH protects your rights when processing your personal information. The DPO can be contacted in the following ways:

**Email:** [DPO@rbh.org.uk](mailto:DPO@rbh.org.uk)  
**By letter:** DPO, RBH, Unique Enterprise Centre, Belfield Road, Rochdale, OL16 2UP  
**By Phone:** [0800 027 7769](tel:08000277769)