

APPLICATION TO JOIN THE HOUSING REGISTER PRIVACY NOTICE

The purpose RBH is processing your information is: to determine eligibility and housing need to allocate housing. The information may be used for the prevention and detection of fraud.

Our legal basis for doing this is: that it is necessary for the performance of a contract.

The additional legal basis for processing protected categories is: to comply with Social Protection Law.

As part of this process the following information may be shared with us: Rent account history, tenancy conduct, Immigration status, criminal history, medical information.

By: Rochdale Borough Council, Other Registered Social Landlord, Other Local Authority landlords, Private Sector landlords, Probation Service, Police, Social Services and health authorities.

You are required to provide us with this information: in order to have a tenancy agreement with RBH.

As part of this processing your personal data may be shared with: Rochdale Borough Council, other registered social landlords and Local Authorities, Probation Service, Medical Professionals, Support and other statutory Agencies. Only where you have given us specific consent we may share your information with private landlords.

All processing of your personal information will remain within the UK.

Your personal information will then be kept on our records as follows:

- For as long as you are seeking rehousing with HomeChoice or for 12 months following successful allocation of a new home.
- If your application is eligible any criminal information will be deleted immediately after the decision is made.
- The right to remain details and immigration status to be kept for 6 years from the decision being made.
- If your application is deemed ineligible all the information will be retained for 1 year. Any criminal history will be deleted after 3 months.

You have a number of rights which we have to respect. One of these is a right to see all your personal information that RBH processes. For more information on your rights or for further information on how RBH protects your personal information, please see the [RBH Privacy Statement](#)

If you are unhappy with how RBH processes personal information you may complain to the UK's regulator, the [Information Commissioner's Office \(ICO\)](#).

Last Updated: 6th June 2018

RBH employs a Data Protection Officer (DPO) to ensure RBH protects your rights when processing your personal information. The DPO can be contacted in the following ways:

Email: DPO@rbh.org.uk

Telephone: 0800 027 7769 (and ask to speak with the DPO)

By letter: DPO, RBH, Sandbrook House, Sandbrook Way, Rochdale, OL11 1RY.